

Hood River County Transportation District
P.O. Box 1147
Hood River, Oregon 97031

By-laws of the
Hood River County Transportation District
Local Special Transportation Fund Advisory Committee

ARTICLE I – NAME

The name of this organization is the Hood River County Special Transportation Fund Advisory Committee, hereafter referred to as the Advisory Committee.

ARTICLE II – PURPOSE

The Special Transportation Fund Advisory Committee is established in the interest of the residents in the Hood River County area. Its purpose is to assist the Hood River County Transportation District on matters that pertain to the needs of individuals and persons with disabilities in Hood River County, to encourage and promote services that meet those needs, and to advocate for a range of services that directly affect the welfare of those who desire or require those services.

ARTICLE III – MEMBERSHIP

Section 1: NUMBERS AND SELECTION

The Advisory Committee shall consist of three (3) to a maximum of fifteen (15) members as appointed by the Hood River County Transportation District Board of Directors.

Section 2: TERMS OF OFFICE

An Advisory Committee member shall be appointed for a period of two and three years. Members shall be equally divided by lot into two groups with terms of two and three years.

Section 3: ADVISORY COMMITTEE COMPOSITION

The Advisory Committee shall consists of; a) users of public transportation; b) members and/or representatives from the senior and disabled community; c) individuals from the affected community.

The membership shall represent a cross section of community persons who have knowledge and interests in the issues related to fulfilling the purpose of the Advisory Committee.

Section 4: RESPONSIBILITIES

Members are to regularly attend meetings of the Advisory Committee and meetings of any subcommittees to which they have been appointed. Other duties shall be fulfilled on a volunteer basis as needed.

Section 5: TERMINATION OF MEMBERSHIP

The Advisory Committee may recommend to the Hood River County Transportation District Board of Directors by a majority vote of the members constituting a quorum that an Advisory Committee member's position be declared vacant when the member has been absent from three consecutive Advisory Committee meetings. Notice of absence with a reasonable explanation shall be considered.

Section 6: VACANCIES

Interim vacancies on the Advisory Committee shall be filled by the Hood River County Transportation District Board of Directors without undue delay from recommendations submitted by the Advisory Committee chairperson. The replacement shall serve the remainder of the predecessor's term.

ARTICLE IV – OFFICERS

Section 1: DEFINITION

At its first meeting of the year, the Advisory committee shall elect by majority vote a chairperson and vice-chairperson.

Section 2: CHAIRPERSON ROLE

The chairperson shall call, set the agenda, and preside at all meetings of the Advisory Committee. The chairperson shall act as liaison to the Hood River County Transportation District Board of Directors by communicating with them on a regular basis on activities.

Section 3: VICE-CHAIRPERSON ROLE

The vice-chairperson shall preside at Advisory committee meetings in the absence of the chairperson in the execution of tasks necessary to carry out the business of the Advisory Committee.

Section 4: TERMS OF OFFICE

All officers shall be elected for one year. No officer shall be eligible to serve more than two consecutive years in the same office.

ARTICLE V - VOTING

Section 1: VOTING RIGHTS

Each Advisory Committee member shall have one vote. There shall be voting by proxy.

Section 2: QUORUM

A quorum shall be a simple majority of the membership. If quorum is established, action can be taken by a majority vote of those present.

Section 3: CONFLICTS OF INTEREST

Any Advisory committee member who is employed by or a member of an organization in any capacity shall have a conflict of interest if any vote to be taken has a direct effect upon that organization or if the individual will receive a financial benefit from a decision made by the Advisory Committee. That member shall declare the conflict prior to discussion of the issue and abstain from voting on it.

ARTICLE VI - COMMITTEES

The Advisory Committee shall have the power to create committees in number and with responsibilities believed by the Advisory Committee to be necessary to the development and implementation of its mission and goals.

ARTICLE VII – MEETINGS

Section 1: REGULAR MEETINGS

The Advisory Committee shall establish a pattern of regular meetings that shall be announced in such a manner and with prior public notice as to allow members and the public to reasonable prepare for attendance and participation.

Section 2: SPECIAL MEETINGS

The chairperson, vice-chairperson, or any three members of the Advisory Committee may call a special meeting by giving all members 24 hour written or verbal notice and by giving any required public meeting notice.

ARTICLE VII – AMENDMENTS

Amendments to these by-laws may be approved by a two-thirds vote of the entire membership of the Advisory committee, provided that the amendments have been submitted in writing to the Hood River County Transportation District Board of Directors. Any amendments to these by-laws shall not be considered binding until approved by the Hood River County Transportation District Board of Directors.

These by-laws have been adopted by the Hood River County Transportation District Board of Directors on March 28, 2001